

This agreement allows parents with students enrolled in our distributed learning program to place orders for curriculum/resources directly with vendors.

Conditions of Agreement

- ✓ Payment of invoices is due 30 days from the date we receive the invoice.
- ✓ A separate invoice will be sent to CHEK for each individual order.
- ✓ Lessons (ie: music) may only be billed 2 months at a time, if possible. Session or seasonal fees (ie: soccer, gymnastics) will be paid in full. A billing form is provided on our website for instructors or you may send your own invoice.
- ✓ Credits/returns for paid invoices will be credited to the family's CHEK account and must only be used for purchasing more curriculum by May 31st of each school year. After May 31st, any credits will be refunded to CHEK Across BC.
- ✓ Credits for lessons of any kind are refunded to CHEK only, not parents or students
- ✓ Payment of invoices will be subject to each family's yearly resource allotment. Parents will be informed of invoice amounts over their funding available. Parents will be responsible for paying the difference to vendors or reimbursing CHEK, if necessary.

Please fill out the information below if you would like to partner with us and our CHEK families.

Vendor Name: _____

Mailing Address: _____

Phone#: _____ Fax#: _____

Email address: _____

Website: _____

Contact Person: _____ School Account #: _____

Signature: _____ Date: _____