Dear Instructor/Teacher,

A maximum of 2 months (when possible) may be billed on each form for activities that are billed per month or by lesson (e.g. music lessons). *Session or seasonal fees* for activities will be paid in full (e.g. soccer, gymnastics, martial arts, dance).

IMPORTANT: Fees that exceed the student(s) resource allotment will be payable by the parent, who will be notified of any outstanding amount.

PO#:	Invoice#:	Date:

Payable to:	
Mailing address:	
Phone:	Fax:
Email:	

Student(s) first & last name:

Description of Activity or Item	Date(s)	Cost
Submit to CHEK Across BC: Email: resources@chekabc.ca Fax: 250-352-0546 Mail: 810 Tenth Street, Nelson, BC V1L 3C7	GST:	
	PST:	
	TOTAL: $	

Billing Form available at www.chekabc.com